

## **Instructions for Partial Claim Mortgage Form**

### **Language Preceding Uniform Covenants**

This is a Model Subordinate Mortgage Form. Mortgagees should review this form and make modifications as needed to fit applicable state and local requirements. Additionally, mortgagees are encouraged to have their counsel review their subordinate mortgage forms for legal sufficiency.

### **Uniform Covenants**

Paragraphs 1-6 should have the heading “Uniform Covenants.” The text of these Paragraphs must be used as presented in the Model Subordinate Mortgage Form without any change. If change is needed to meet requirements of state or local law, written approval from HUD is needed before the change is made. Mortgagees may obtain written approval by sending the proposed modifications in writing to HUD’s loan servicing contractor.

### **Non-Uniform Covenants**

The form should designate the paragraphs beginning with Paragraph 7 “Non-Uniform Covenants.” Any special language or notices required by applicable law should appear following the non-uniform covenants provided in the Model.

### **Signatures**

Witness lines may be omitted if state and local law does not require witnesses for mortgages. HUD does not require the Borrower’s social security number to appear on the mortgage.